

Colusa Local Agency Formation Commission (LAFCo)

Approved Meeting Minutes

Thursday, **December 4, 2025** at 3:00 PM

Board of Supervisors Chambers
546 Jay Street, Colusa, California

1. Call to Order and Roll Call

The meeting was called to order at 3:00 pm.

Commissioners present were Dunlap (Chair), Ponciano, Ash, and Alternate Loudon. Commissioners absent were Corona (Vice-Chair), Bell, and Alternates Boes and Codorniz. Staff present were Larkyn Feiler, Executive Officer and Scott Browne, Legal Counsel.

2. Public Comment None

ACTION ITEMS:

3. Approval of Minutes

Upon motion by Commissioner Ponciano and second by Commissioner Ash, the minutes of the October 2, 2025 LAFCo meeting were unanimously approved.

4. Approval of Claims

Upon motion by Commissioner Ponciano and second by Commissioner Ash, the payment of claims for October and November 2025 were unanimously approved.

5. Approval of Regular Meeting Schedule for 2026

EO Feiler presented the item to consider approval of the 2026 Regular Meeting Schedule. EO Feiler noted that Regular meetings are proposed to continue on the 1st Thursday of the month at 3pm, and Alternate meeting dates on odd-numbered months are included for scheduling purposes but are only held as needed. EO Feiler explained that since there were no County representatives in attendance, the Commission could consider holding a special meeting on January 8 to address items of substance on the agenda (Items 6 and 7); however, it appears that both items can wait until the Regular meeting in February.

Upon motion by Commissioner Ponciano and second by Commissioner Ash, the 2026 Regular Meeting Schedule, including the change from January 1 to January 8 for the Alternate meeting date, was unanimously approved.

6. Establish an Ad Hoc Committee for the FY 2026-27 Proposed Budget

EO Feiler presented the item to consider establishing a two-member (one County and one City) Ad Hoc Committee for the development of the Fiscal Year 2026-27 Proposed Budget.

Discussion ensued that selecting Chair Dunlap and Vice-Chair Corona would address representatives from the County and City members.

Upon motion by Commissioner Ash and second by Commissioner Ponciano, establishing Commissioners Dunlap and Corona as the Ad Hoc Committee for the FY 2026-27 Proposed Budget was unanimously approved.

7. Determine CSA No. 3 does not meet Inactive District Criteria

EO Feiler presented the item to consider determining that County Service Area (CSA) No. 3 does not meet the dissolution criteria in GOV § 56042 and directing the Executive Officer to respond to the October 30, 2025 State Controller's Office Notification of Inactive Special Districts in County letter of such determination.

The Commission directed staff to route the draft determination letter to CSA 3 for County feedback and to return with this item at the February 5, 2026 Commission meeting.

OTHER ITEMS:

8. Correspondence None

9. Executive Officer's Report

EO Feiler reported out the following from the 2025 CALAFCO Conference in San Diego:

- The membership unanimously adopted all the proposed bylaw amendments at the Annual Business Meeting, which includes allowing the Regional Officers to be voting members of the CALAFCO Board of Directors.
- At the Northern Region Caucus for the CALAFCO Board of Directors, we elected Kevin Goss as County member (Plumas County) and Ricki Heck as District member (Nevada County, Nevada Irrigation District).
- The newly elected CALAFCO Board officers are Supervisor Wendy Root Askew (Monterey County) as Chair and Supervisor Yxstian Gutierrez (Riverside County) as Vice-Chair.
- The Legislative Committee now has full Northern Region representation with two voting members from Lake and Shasta and 1 alternate member from Humboldt.
- The 2026 CALAFCO Annual Conference is on October 21 – 23 in Sacramento at the Sheraton Grand Hotel.

EO Feiler summarized a discussion at the Northern Region Roundtable regarding potential special legislation from Humboldt LAFCo to allow annexation of commercial timberlands in State Responsibility Areas (SRAs) into Fire Protection Districts (FPDs). Commissioner Ponciano noted that central to this issue is that commercial timberland owners have notified Fire Districts that they are not subject to their assessment fee, leading to revenue shortfalls. Discussion ensued regarding CAL FIRE normally responds to wildland fires in SRAs and Fire Departments often respond to structural fires and EMS calls in SRAs, especially along highways; limited mutual aid reimbursement from the state to local fire agencies; and the increasing cost to train volunteer firefighters and the difficulty to retain them post-certification.

10. Counsel's Report

Counsel Browne noted that changes have occurred to the Brown Act, which are not clear at this time. Comm'r Ash asked about whether the Commission could adopt the Rosenberg Rules of Order, and Counsel Browne clarified that the Brown Act applies regardless of the type of parliamentary procedures the Commission uses.

11. Commissioner Reports - Discussion

Comm'rs Ponciano and Loudon reported that the CALAFCO Conference was great and networking with other Commissioners was very valuable. Comm'r Ponciano noted that the County and City are working on scheduling a tax share meeting on the City of Colusa proposed annexation of the WWTP #2 project. Chair Dunlap noted that there are continuing conversations between the County and Arbuckle PUD regarding continuing operations in light of significant financial difficulties.

12. Adjourn to the next regular LAFCo meeting on February 5, 2026 at 3:00 pm

The meeting was adjourned at 3:33 pm.